

THE ADA TRANSITION PLAN

The Transition Plan should consist of the following elements:

1. A List of Physical Barriers in the Department's Facilities that Limit Accessibility of Individuals with Disabilities (the Self-Evaluation),
2. A Detailed Description of the Methods to Remove these Barriers and Make the Facilities Accessible,
3. A Schedule for Taking the Necessary Steps,
4. The Name of the Official Responsible for Implementation,
5. A Schedule for Providing Curb Ramps, and
6. A Record of the Opportunity Given to the Disability Community and Other Interested Parties to Participate in the Development of the Plan.

Priority Schedule I: 1-2 years for completion

Priority Schedule II: 3-5 years for completion

Priority Schedule III: 6-10 years for completion

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
1000 North Roosevelt, Burlington, IA 52601	The height of the paper towel dispenser in the men's restroom is 52 inches above the floor. 308.2.1	Lower paper towel dispenser between 15 and 48 inches above floor. Or add second dispenser.	1	Completed 06/23/2016
	The mirror in the men's restroom is 41.5 inches above the floor. 603.3	Lower the mirror or add a second mirror with the bottom edge of the reflecting surface no higher than 40 inches.	1	Completed 06/23/2016
	The faucet handles in the restrooms are knobs. 309.4	Change the faucet hardware to a blade or single lever which can be operated with a closed grip.	2	Completed 06/23/2016
	The door to the compartment in the men's restroom is on a spring hinge making it difficult to operate. 404.2.8	Remove stall door as restroom is single use.	1	Completed 06/23/2016
1500 Agency Rd, West Burlington, IA 52655	The height of the parking signs identifying accessible parking is 54 inches above the ground. 502.6	Signs should be raised to they are at least 60 inches from the bottom of the sign to the ground.	1	Do not pay rent. Already suggested. 06/23/2016
	The automatic door at the southeast entrance stays open for 3 seconds from 90 degrees before closing. 404.2.8.1	The door should be adjusted so that it remains open for a minimum of 5 seconds from 90 degrees before closing.	1	Do not pay rent. Already suggested. 06/23/2016
4444 1 st Ave NE Cedar Rapids, IA 52402	There are no van accessible parking spaces in the parking lot nearest the west entrance by the IVRS suite 408.2.4	A minimum of one spot is required to be van accessible, so one van accessible space should be added	2	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	Not every accessible parking space is designated with an upright sign 703.7.2.1	Signs should be installed, with at least one identifying a van accessible space by saying "van accessible" Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign	2	
	Accessible spaces range from 87-94 inches wide 502.2	Car spaces should be 96 inches wide minimum and van parking spaces should be 132 inches wide minimum and should be marked to define the width and all have adjacent access aisles.	2	
	There are no access aisles adjacent to the parking spaces designated for persons with disabilities 502.3.1	Access aisles should be added to serve car and van parking spaces that measure at least 60 inches wide. They should extend the full length of the parking space they serve and should be marked so as to discourage parking in them	2	
	The exterior route from the accessible parking area into the building is not smooth; there are many cracks making the surface uneven 302.1	The route should be made smooth, stable, firm, and slip resistant to comply with 302	3	
	The hardware on the exterior requires a closed-grip to operate 309.4	Operable parts should be replaced with hardware that can be operable with one hand that does not require tight grasping, pinching, or twisting of the wrist. The force required to open should be five pounds maximum. An automatic door is also recommended.	1	
Kirkwood Comm. College 123 Iowa Hall Cedar Rapids, IA 52406	Objects are mounted to the wall that protrude into the interior route more than four inches 307.2	Objects with leading edges more than 27 inches and not more than 80 inches above the floor or ground should not protrude more than 4 inches horizontally into the circulation path	1	
	Interior door to counselor's office requires 12 pounds of force to operate 309.4	The door should require no more than five pounds of force to open. Operable parts should be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist.	2	
	The nearest accessible restroom to the Counselor's office is in an adjoining building with no signage pointing to it. 216.8	The restrooms nearest the counselor's office should be modified to be in compliance or a sign should be posted directing individuals to the nearest accessible restroom	1	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
300 W Broadway, Suite 33 Council Bluffs, IA 51503	The height of the spout on the drinking fountain is 39 inches. 602.4	Spout outlets should be lowered so they are no more than 36 inches above the finish floor or ground	3	
	The elevator in the parking ramp nearest the accessible route to the building was not in working order and was not labeled as temporarily out of order		1	
	There are no accessible parking spaces identified as "van accessible"		2	
	The height of the upright signs marking accessible parking from the bottom of the sign to the ground is 18 ¼ inches. 502.4	The height of the signs should be raised so they are at least 60 inches tall and there should be a sign designating one spot as "van accessible," also at least 60 inches tall	1	
	The parking spaces nearest the accessible route are not on level ground, but on a slant with a cross slope of 1:24 403.3	Identify alternative location for accessible parking	1	
	The concrete along the exterior route is broken in places 302.1	Ground surfaces should be made stable, firm, and slip resistant	3	
	There is a threshold of 1 inch where the route changes just before the automatic door at the entrance 404.2.5	Thresholds should be lowered so they are no more than ½ inch. Add mat with beveled edge.	1	
	Inside the IVRS space, the door that leads toward the back of the office near the restrooms requires a push/pull pressure of 8 pounds to operate 309.4	The operable parts of the door should be operable with one hand and should not require tight grasping, pinching, or twisting of the wrist. The force required to active the door should be no more than five pounds.	2	
	The height of the drinking fountain spout from the floor is 41 inches 602.4	The spout outlets should be lowered so they are no more than 36 inches above the finish floor or ground.	3	
	The open clear width of the door on the largest restroom (IVRS Space) compartment is 30 inches 404.2.3	Widen the door openings to be at least 32 inches in width, measuring between the face of the door and the stop, with the door open 90 degrees.	2	
	The push/pull force required to open the restrooms for	The door push/pull force should be reduced to a five pound maximum	2	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	men and women is 22 and 12 pounds respectively (IVRS Space) 309.4	and the operable parts of the door should be able to be used with one hand, and should not require tight grasping, pinching, or twisting of the wrist		
	The height of the towel dispenser is 54 inches (IVRS Space). 308.3.1	Lower the dispenser to be no more than 48 inches tall when measuring to the top and no less than 15 inches above the floor when measuring to the bottom.	1	
	The measurement of the area between the wall and the front of the stalls in the women's restroom is 36 inches (OMNI restroom) 604.8.1.2	The swinging clearance should be adjusted to a minimum of 42 inches.	Follow Up	
	The height of the stool (seat rim to floor) is 21 inches. (OMNI restroom) 604.4	Adjust the height to be between 17-19 inches.	3	
	Drain and hot water pipes were not completely covered under sink (OMNI restroom). 606.5	Insulate or cover all pipes under sink	1	
1005 E 7 th St. Suite 201 Atlantic, IA 50022	There are 29 total parking spaces and 1 space is identified as accessible for persons with disabilities. 208.2	Add at least one accessible space. Parking lots with 26-50 total spaces must have at least 2 accessible spaces	2	Completed 10/07/2016
	There are no parking spaces designated as van accessible 208.2.4	Add at least one van accessible parking space. For every 6 or fraction of 6 parking spaces, at least one shall be a van parking space	2	Completed 10/07/2016
	There are no access aisles adjacent to accessible parking spaces. 502.3.1	Add access aisles for each space that are at least 60 inches wide and marked to discourage parking in them	2	Completed 10/07/2016
	Designated parking spaces are not identified with an upright sign. 502.6	Add signage to each accessible space that are at least 60 inches tall from the finish floor or ground surface to the bottom of the sign	1	Completed 10/07/2016
	Accessible parking spaces are not located nearest the accessible route to the accessible entrance. 208.3.1	Move accessible spaces nearest the accessible route to the accessible entrance.	2	Completed 10/07/2016
	The cross slope of the sidewalk nearest the South entrance is 1 ¼ inches: 24 inches 403.3	Decrease the slope to be no steeper than 1:20 and the cross slope no steeper than 1:48	Follow Up	Completed 10/07/2016

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	The hardware on the door at the South entrance is a knob. 309.4	Change hardware so it is operable with one hand and does not require tight grasping, pinching, or twisting of the wrist. The force required to open the door should be less than 5 pounds.	1	Completed 10/07/2016
	The force required to open the door to the restrooms is 8 pounds on the women's and 10 pounds on the men's. 309.4	Add an automatic opener or adjust the pressure to be no more than 5 pounds to open.	2	Completed 10/07/2016
219 N. 16 th St. Clarinda, IA 50632		Add an automatic opener or adjust the pressure to be no more than 5 pounds to open.	2	Completed 10/07/2016
3827 W. Locust St. Davenport, IA 52804	The signs marking accessible parking spaces are at the heights of 54", 50.5", and 36.5". 502.6	Raise the height of the signs to be at least 60 inches tall when measuring from the bottom of the sign to the finish floor or ground surface	1	
	There is no accessible route directly outside the entrance of the IVRS office	Add a curb cut directly in front of the IVRS office with accessible parking spaces located nearest the curb cut marked with the appropriate signs	2	
	The exterior route from the accessible parking spaces into the building is not smooth and stable 302.1	Repair cracks and holes in the concrete to create a stable, firm, and slip resistant route	3	
	The entrance (fire door) is difficult to open	Although not held to the five pound rule, it is recommended an automatic opener be added so individuals can access the inside or a doorbell be added so Staff can open the door	2	
	The bottom edge of the reflecting surface of the mirror in the restroom is 42.5 inches above the floor. 603.3	Lower the reflecting mirror to be no taller than 40 inches from the finish floor or ground or add a floor length mirror in the restroom	1	
242 N. Bluff Blvd., Suite 102 Clinton, IA 52732				
1007 E 2 nd St. Muscatine, IA 52761	There are 24 parking spaces with none designated for accessible parking for individuals with disabilities 208.2	Add at least one accessible parking space with a sign marking the space that is at least 60 inches high when measured from the bottom of the sign to the finish floor and at least one space must be designated "van accessible." These spaces should be nearest the	2	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
		accessible route to the rear entrance		
	Entrances that are not accessible are not marked with a sign pointing individuals to the accessible entrance and the accessible entrance is not marked with the International Symbol of Accessibility 216.6	Add a sign with the International Symbol of Accessibility at the accessible entrance and add signs pointing people to the accessible entrance to all entrances that are not accessible.	1	
	Automatic door opener at the rear entrance was not functional and the rear entrance door was locked	Unlock the rear door during hours of operation and fix the automatic door	1	
	The cement platform at the rear of the building does not extend under the opener for the automatic door 404.2.4.1	Widen the platform so that individuals can access the opener from the platform; the platform should extend at least 18 inches parallel to the doorway beyond the latch side.	1	
	There is no International Symbol of Accessibility marking the accessible restroom	Add the sign to the outside of the accessible restroom	1	
	The mirror in the bathroom was not hung at the time of the survey 603.3	If it is hung above the lavatory, it should be installed with the bottom edge of the reflecting surface no more than 40 inches from the floor. If not above the lavatory, it should be installed no more than 35 inches above the finish floor.	1	
	The door hardware on interior doors are knobs. 404.2.7	Replace hardware with ones that can be operated with a closed fist or loose grip.	1	
2600 Dodge St. Dubuque, IA 52003	The rugs at the entrance are not secured and slide easily 302.1	Secure the rug to the floor	1	
9030 Commerce Dr., Suite E Decorah, IA 52101	There are no parking spaces designated as "Van Accessible." 208.2.4	Add at least one accessible parking space designated to be van accessible	2	
	There are no upright signs identifying accessible and van accessible parking spaces. 502.6	Add signs marking the accessible spaces that measure at least 60 inches tall when measured from the bottom of the sign to the finish floor or ground.	2	
Two Triton Circle Fort Dodge, IA 50501	The heights of the upright signs identifying accessible parking spaces are fewer than 45 inches in height from the bottom of the sign to the ground.	Raise the signs to be no less than 60 inches tall when measured from the bottom of the sign to the ground.	1	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	502.6			
	There is a gap in the concrete outside of the entrance that is 1 ¼ inches wide. 302.1	Add filler between sidewalk squares	2	
	The height of the paper towel dispenser in the restrooms is 54 inches above the floor. 308.2.1	Stock the paper towel dispenser in the restroom that is at a height of 44 inches tall to have the restroom comply with 308.	2	
117 E Call St, Suite 6 Algona, IA 50511				
300 S. 18 th St. Estherville, IA 51334	There are no accessible parking spaces designated as "van accessible" 208.2.4	Create at least one van accessible space with an appropriate adjacent access aisle and should be at least 132 inches wide	2	
	The height of four of the upright signs marking accessible spaces are fewer than 60 inches above the ground. 502.6	Raise the signs to be at least 60 inches tall when measured from the bottom of the sign to the finish floor.	1	
	Some of the interior hardware on the doors are not operable with one hand and requires tight grasping and twisting of the wrist. 309.4	Replace hardware so it can be operable with one hand and does not require tight grasping and twisting of the wrist.	1	
	The door leading to the suite where the IVRS counselor's office is located requires 10 pounds of force to open. 309.4	Reduce the force required to open the door so it does not exceed 5 pounds.	2	
	There is a grab bar located on the wall to the side of the toilet but there is not a grab bar located on the wall behind the toilet. 604.5.2	Add a rear wall grab bar that is at least 36 inches long and extends from the centerline of the water closet at least 12 inches on one side and 24 inches on the other side.	1	
	The height of the toilet seat is 20.5 inches above the floor. 604.4	Lower the seat so it is between 17-19 inches from the floor to the top of the seat.	3	
217 W 5 th St. Spencer, IA 51301	The door on the men's restroom requires 8 pounds of force to operate and the door on the women's restroom requires 9 pounds of force to operate. 309.4	Reduce the force required to operate the door to a maximum of 5 pounds by adjusting the door' closers	2	

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	There is not 18 inches of clear floor space beyond the latch side of the door exiting the men's restroom. 404.2.4.1	Adjust the door to make it swing into the hallway or add an automatic door.	3	
325 W Milwaukee Ave, Suite 2 Storm Lake, IA 50589	There are no parking spaces designated as "van accessible" and only one space is designated as accessible. 208.2	Add at least one van accessible space.	2	
	The slope of the route at the curb cut is 3:34 403.3	Reduce the slope so it does not exceed 1:20; the cross slope shall not exceed 1:48 in steepness by adding a ramp as well as edge protection and handrails	3	
	The storage cabinet in the restroom prevents the door from opening to 90 degrees and it impedes the ideal 60 inches of clear floor space. 304.3.1	Remove the storage cabinet so the bathroom is in compliance with 304	1	
	There is no grab bar located on the wall behind the toilet. 604.5.2	Add a grab bar at the rear of the toilet that is at least 36 inches long and extends from the centerline of the water closet at least 12 inches on one side and at least 24 inches on the other side. (note exceptions)	1	
	The height of the control knob on the paper towel dispenser is 50.5 inches high. 308.2.1	Lower the dispenser so the reach is no more than 48 inches high and 15 inches low.	1	
	The bottom edge of the reflecting mirror is 51.5 inches high in the restroom. 603.3	Lower the mirror- mirrors above the lavatories or countertops are not to be taller than 40 inches from the ground and mirrors not located above lavatories or counters should be no more than 35 inches tall when measuring to the bottom edge of the reflecting surface.	1	
1251 W Cedar Loop Cherokee, IA 51012	There are no accessible spaces designated as "van accessible" and four are marked as car accessible 208.2.4	Replace one accessible spot with a "van accessible" spot, widening it to be 132 inches wide.	2	
	Three of the upright signs identifying accessible parking are fewer than 60 inches above the ground. 502.6	Raise the sign heights to be no less than 60 inches tall when measured from the bottom of the sign to the ground.	1	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	The clear opening width of the door to the counselor's office is 29 inches. 404.2.3	Allow for an opening of at least 32 inches. In meantime, identify backup meeting space.	3	
	The interior door handles are knobs. 309.4	Replace interior door handles to those that are operable with one hand and do not require tight grasping, punching, or twisting of the wrist.	1	
	There is no grab bar located behind the toilet in both the men's and women's restrooms. 604.5.2	Install a rear wall grab bar that is at least 36 inches long and extends from the centerline of the water closet at least 12 inches on one side and at least 24 inches on the other side. (note exceptions)	1	
	There are three mirrors in the women's restroom; the height of the lowest edge of the reflecting surface is 41.5 inches above the floor. 603.3	Adjust the height of the mirror so that, if above a counter, it measures no more than 40 inches above the ground. If it is not above a counter, the bottom edge of the reflecting surface should be no more than 35 inches from the ground.	1	
	The pipes under the lavatory in the women's restroom are only partially insulated and the pipes under the lavatory in the men's restroom are not insulated. 606.5	Insulate the pipes fully in both restrooms or otherwise protect them against contact.	1	
1700 South 1 st Ave. Suite 25-D Iowa City, IA 52240	The upright signs marking accessible parking spaces are less than 54 inches tall. 502.6	Raise the signs so that they are no less than 60 inches tall when measured from the bottom of the sign to the floor finish or ground.	1	
	The concrete outside of the east entrance is damaged and contains potholes 302.1	Repair the concrete so the route to the entrance is stable, firm, and slip resistant.	2	
	The height of the towel dispenser in the men's restroom is 51 inches. 308.2.1	Lower the dispenser so it is no more than 48 inches from the finish floor or ground and no less than 15 inches from the ground.	1	Completed 11-07-2016
	The measurement from the bottom edge of the reflecting surface of the mirror to the floor is 51 inches in the men's restroom and 40.5 inches in the women's restroom. 603.3	Change the height of the mirrors. For mirrors located above countertops, the measurement from the bottom edge of the reflecting surface should be no more than 40 inches high. Mirrors not located above countertops should be no more than 35 inches tall.	1	Completed 11-07-2016

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600 S. Pierce Ave. Mason City, IA 50401	The height of the upright signs identifying accessible parking is 34 inches. 502.6	Raise the height of the signs to be no less than 60 inches tall when measured from the bottom of the sign to the ground.	1	
	The running slope of the exterior route from the accessible parking spaces to the entrance is 2:24. 403.3	Add a handrail, as a slope steeper than 1:20 is considered a ramp and needs handrails or lessen the slope of the exterior route.	3	
	The threshold at the front entrance is 1 inch. 404.2.5	Lower the threshold so that it is no higher than ½ inch tall. Add a mat with a beveled edge.	1	
	The paper towel dispenser in the men's restroom is 51 inches above the floor. (near main entrance) 308.2.1	Reduce the height to no more than 48 inches and no less than 15 inches from the ground.	1	
	The force required to operate the door of the men's restroom is 8 pounds (near upper level classroom) 309.4	Reduce the force required to be no more than 5 pounds.	2	
	The height of the toilet seat in the women's restroom is 15.5 inches tall. (near upper level classroom) 604.4	Raise the seat height to be between 17-19 inches from the floor.	3	
	The height of the towel dispensers in both restrooms is 56 inches. (near upper level classroom). 308.2.1	Reduce the height to no more than 48 inches and no less than 15 inches from the ground.	1	
	The water pipes below the sinks in the restrooms are not insulated (near upper level classroom). 606.5	Insulate the pipes or otherwise protect against contact.	1	
	Restrooms do not have signs marking accessibility or have signs pointing to the accessible restroom. 216.8	Restrooms that are not accessible must have appropriate signage outside directing individuals to the accessible restroom (of which there much be one).	1	
NIACC 500 College Dr. Mason City, IA 50401	The upright signs identifying accessible parking are not 60 inches above the ground. 502.6	Adjust signs to be no less than 60 inches from the ground when measured from the bottom of the sign to the ground.	1	
	The rugs at the public entrance are not secured and slide easily. 302.1	Secure the rugs to the ground.	1	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	Doors to the Student Access Center require 10 pounds of force to operate. 309.4	Adjust the door so that no more than 5 pounds of force is required to open it and/or add an automatic door.	2	
	A sign outside the restroom nearest the IVRS office reads "Handicapped restroom in gym lobby"	Recommended that signage not include the term handicapped	1	
	The open width of the stall doors is 30 inches. 404.2.3	Adjust the width to be at least 32 inches.	2	
	The height of the towel dispenser is 55 inches. 308.2.1	Lower the dispenser to be between 15-48 inches from the ground.	1	
	The force required to open the women's and men's restrooms are 8 and 9 pounds respectively 309.4	Reduce the force required to be no more than 5 pounds	2	
	The seat height of the toilet is 16 inches. 604.4	Raise the toilet seat to be between 17-19 inches when measured from the floor to the top of the seat.	3	
1525 Airport Rd., Suite 102 Ames, IA 50010				
619 Carroll St. Carroll, IA 51401	The interior doors have knobs. 309.4	Replace hardware so that it is operable with one hand and do not require tight grasping, punching, or twisting of the wrist.	1	
	The mirrors in the men and women's restrooms are 47 and 56 inches respectively from the bottom edge to the floor. 603.3	Adjust the mirrors so that they are no more than 40 inches from the ground if over a lavatory and no more than 35 inches from the ground if not over a lavatory.	1	
	The height of the paper towel dispenser from the operable part is 49 inches in both men and women's restrooms. 308.2.1	Lower the dispenser so that it is between 15-48 inches from the ground.	1	
2006 S Ankeny Blvd Ankeny, IA 50023	There is only one van accessible parking space. 208.2.4	Add at least one van accessible space	2	
	The heights of the upright signs identifying some of the accessible parking spaces are fewer than 60 inches. 502.6	Raise the signs so that, when measured from the bottom of the sign to the ground, are no less than 60 inches tall.	1	
	Along the interior route from the accessible entrance to the counselor's office, a fire	Remove the objects that protrude out more than 4 inches that are	1	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	extinguisher, drinking fountain, and hand sanitizer dispenser protrude into the walkway more than 4 inches. 307.2	between 27-80 inches from the ground. Add a trash can below edge of protruding object so it is detectable.		
	The height of the toilet seats in the women's and men's restrooms are 21 and 22 inches respectively. 604.4	Lower the seat height to be between 17-19 inches when measured from the floor to the top of the seat.	3	
	There is not a grab bar located along the rear wall of the stall designated as accessible in either restroom. 604.5	Install grab bars on the side wall closest to the water closet and on the rear wall in both restrooms.	1	
	The clear width of the stall door in both the men's and women's restrooms is 31.5 inches. 404.2.3	Widen the opening so the clear width is no less than 32 inches.	2	
204 W State Street Marshalltown, IA 50158	The height of the upright signs identifying accessible parking is 46.5 inches and 44.5 inches. The parking space nearest the accessible entrance does not have an upright sign. 502.6	Adjust the height and add signs to all accessible spaces that are no less than 60 inches when measured from the bottom of the sign to the ground. Add at least one "van accessible" sign designating a space for a van. Reconfigure parking to have all accessible spaces nearest the entrance	1	
	The cement platform at the rear of the building does not extend under the opener for the automatic door. 404.2.4.1	Widen the platform so that individuals can access the opener from the platform. It should extend a minimum of 18 inches parallel to the doorway beyond the latch side.	1	
	The rugs at the public entrance are not secured and slide easily. 302.1	Secure the rug to the ground.	1	
IA State U 1076 Student Services Building Ames, IA 50011	There are no accessible spaces designated as "van accessible" 208.2.4	Add at least one parking space designated as van accessible.	2	No longer occupy
	Access aisles are not adjacent to every accessible parking space. 502.3.1	Add access aisles adjacent to each car and van accessible space that are at least 60 inches wide, extend the full length of the parking space, and marked to discourage parking in them.	2	No longer occupy

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	There is a wall-mounted cabinet in the hallway along the accessible route that protrudes 7 inches into the path of travel. 307.2	Remove the cabinet or place something below it if possible so a cane can detect it.	1	No longer occupy
15260 Truman St. Ottumwa, IA 52501	There are no accessible spaces designated as "van accessible" 208.2.4	Add a sign designating one of the accessible spaces as van accessible. Signs identifying van parking spaces should contain the designation "van accessible."	2	
	The height of the upright parking signs ranged from 44-48 inches. 502.6	Adjust the height of all signs to be no less than 60 inches when measured from the bottom of the sign to the ground.	1	
	Along the exterior route to the accessible entrance, there is a 1 inch change in level where the sidewalk is raised. 303.2	Route should be stable, firm, level and slip resistant. There should be no changes in level greater than ½ inch.	2	
	Along the exterior route to the accessible entrance, there is a significant drop on either side of the sidewalk.	Build up the ground so there is less risk of injury from falling off the sidewalk. There should be no change in level greater than ½ inch.	2	
	There is a red emergency use telephone mounted on the wall in the hallway 53 inches from the ground and protrudes 4.5 inches into the path. 307.2	Place an object such as a trash can below the mounted telephone so it is detectable.	1	
	The door leading to the counselors' offices requires a push/pull pressure of 12 pounds. 309.4	Adjust the force required to be no more than 5 pounds.	2	
	The door of both the men's and women's restrooms requires a push/pull pressure of 8 pounds. 309.4	Adjust the force required to be no more than 5 pounds.	2	
626 Indian Hills Dr. Ottumwa, IA 52501	There is no van accessible parking space. 208.2	Add at least one van accessible space without taking away from the other accessible spaces.	2	6 Spaces with access aisles (08/09/2016)
	There are no access aisles adjacent to the accessible parking spaces. 502.2	Add access aisles adjacent to all spaces that are at least 96 inches wide for cars and at least 132 inches wide for vans.	2	6 Spaces with access aisles (08/09/2016)
	The force required to open the restroom doors is 6	Reduce the force required to be no more than 5 pounds.	2	Resolved (08/09/2016)

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	pounds for the men's restroom and 10 pounds for the women's. 309.4			Resolved (08/09/2016)
	The height of the urinals is 20 inches. 605.2	Reduce the height to be no more than 17 inches above the ground.	3	
	The drain and hot water pipes under the sink are not insulated or wrapped. 606.5	Wrap or insulate the pipes or otherwise protect them from contact.	1	Resolved (08/09/2016)
306 N Sherman Knoxville, IA 50138	There are no upright signs identifying accessible parking. 502.6	Add signs for every parking spot that are no less than 60 inches tall when measured from the bottom of the sign to the ground.	1	Resolved (09/16/2016)
	There are no accessible spaces designated as "van accessible." 208.2.4	Add at least one van accessible parking space marked with a sign stating "van accessible."	2	Resolved (09/16/2016)
	There are chairs in front of the building that reduce the route width from the parking area into the front entrance to 31 inches. 403.5.1	Remove the chairs or widen the walkway to be at least 36 inches wide.	1	Resolved (09/16/2016)
	The threshold at the front entrance is 1.5 inches. 404.2.5	Reduce the threshold to be no more than ½ high. Add a mat with beveled edge.	1	Resolved (09/16/2016)
	The furniture in the office space does not allow an accessible route to the counselor's office, the computer, or the restroom. 403.5.1	Create an accessible route that is at least 36 inches wide.	1	Resolved (09/16/2016)
	The doorway to the counselor's office is 30 inches wide and the doorway to the kitchen that leads to the restroom is 31 ¼ inches wide. 404.2.3	Doorways must be at least 32 inches wide.	1	Resolved (09/16/2016)
	The handles on all interior doors are knobs. 404.2.7	Replace all hardware so that it is operable with one hand, as a closed fist or loose grip.	1	Resolved (09/16/2016)
	The threshold at the entrance of the restroom is more than ½ inch. 404.2.5	Lower the threshold to be no more than ½ high.	Currently being remodeled 4/2016	Resolved (09/16/2016)
	Restroom is not accessible at all.		Currently being remodeled 4/2016	Resolved (09/16/2016)
				Completed 06-22-2016

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
2508 E 4 th St. Sioux City, IA 51101	There are no parking spaces designated as van accessible. 208.2.4	Add at least one van accessible space.	2	Completed 06-22-2016
	The access aisles were not clearly painted and were 56 inches wide. 502.3.1	Resize the access aisles so that are at least 60 inches wide, extend the full length of the parking space they serve, and are marked to discourage parking in them.	2	Completed 06-22-2016
	The upright signs marking accessible parking were all less than 60 inches in height. 502.6	Raise the signs to be no less than 60 inches when measured from the ground to the bottom edge of the sign.	1	Completed 06-22-2016
	The rugs at the public entrance are not secured and slide easily. 302.1	Secure the rugs to the ground.	1	
	The hardware on the interior office doors are knobs. 404.2.7	Replace all hardware so that it is operable with one hand, as a closed fist or loose grip.	1	
	The soap dispenser in the restroom is 54 inches above the floor and is located to the side of the lavatory. 308.3.1	Lower the dispenser to be no more than 48 inches from the ground and no less than 15 inches from the ground.	1	
	The mirror is 45 inches from the bottom edge to the floor and is located above the lavatory. 603.3	Lower the mirror to be no more than 40 inches from the ground when measured from the bottom edge of the reflecting surface or add a full length mirror.	1	
10220 S 3 rd St. Sheldon, IA 51201	The parking lot near the west entrance does not have clear lines designating parking spaces.	Add lines to identify parking spaces at required width	2	
	Not all of the entrances to the IVRS office are accessible, and signage is not present to lead people to the accessible entrance. 216.6	Add directional signage identified by the International Symbol of Accessibility to all entrances that are not accessible pointing individuals to the accessible entrance.	1	
	The interior handles are knobs. 309.4	Operable parts should be replaced with hardware that can be operable with one hand that does not require tight grasping, pinching, or twisting of the wrist. The force required to open should be five pounds maximum.	1	
	The public restroom is not large enough to allow for the required turning radius. 304.3		Follow Up	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	The drain/water pipes in the restroom are not insulated. 606.5	Insulate or cover the pipes or otherwise configure them to be protected against contact.	1	
3420 University Ave. Waterloo, IA 50701	The height of the upright signs identifying accessible parking is 29 inches. 502.6	Raise the signs to be no less than 60 inches when measured from the ground to the bottom edge of the sign.	1	
	There are no parking spaces designated as van accessible. 208.2.4	Add at least one van accessible space marked with a sign designating "van accessible."	2	
	The rugs at the public entrance are not secured and slide easily. 302.1	Secure the rugs to the ground.	1	
	The computer work space used by job candidates does not provide 36 inches of accessible route. 403.5.1	Make the accessible route 36 inches wide. Possibly relocate job club computer.	1	06/23/2016 Completed
2277 Iowa Ave. Independence, IA 50644	There are no parking spaces designated as van accessible. 208.2.4	Add at least one van accessible space marked with a sign designating "van accessible."	2	
	There are no access aisles adjacent to the accessible parking spaces. 502.2	Access aisles should be at least 60 inches wide, extend the full length of the parking space they serve, and are marked to discourage parking in them.	2	
	The height of the upright signs identifying accessible parking is 45 inches. 502.6	Raise the signs to be no less than 60 inches when measured from the ground to the bottom edge of the sign.	1	
	Not all of the entrances to the IVRS office are accessible, and signage is not present to lead people to the accessible entrance. 216.6	Add directional signage identified by the International Symbol of Accessibility to all entrances that are not accessible pointing individuals to the accessible entrance.	1	
	The interior handles are knobs. 309.4	Operable parts should be replaced with hardware that can be operable with one hand that does not require tight grasping, pinching, or twisting of the wrist. The force required to open should be five pounds maximum.	1	
	The dimensions of the men's restroom make it difficult for individuals with disabilities to access (70 x 49 in) 304.3.1	The turning space should be a 60 inch diameter minimum.	Follow Up	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	There are no grab bars in the men's restroom. 604.5	Install grab bars on the side wall closest to the toilet and on the rear wall.	1	
	The drain pipes in the men's restroom are not insulated. 606.5	Insulate or cover the pipes or otherwise configure them to be protected against contact.	1	
	The dimensions of the women's restroom make it difficult for individuals with disabilities to access (136 x 47 in) 304.3.1	The turning space should be a 60 inch diameter minimum.	Follow Up	
	The force required to open the women's restroom door is 11 pounds. 309.4	Reduce the force required to be no more than 5 pounds.	2	
	The height of the paper towel dispenser is 51 inches. 308.2.1	Reduce the height to be between 15-48 inches from the ground when measured from the operable part.	1	
	The height of the mirror is 46 inches. 603.3	Adjust the height so that it is no more than 40 inches from the ground if above the lavatory and no more than 35 inches from the ground if not over the lavatory.	1	
	The drain pipes in the women's restroom are not insulated. 606.5	Insulate or cover the pipes or otherwise configure them to be protected against contact.	1	
UNI 102 Gilcrest Cedar Falls, IA 50614	There are no parking spaces designated as van accessible. 208.2.4	Add at least one van accessible space marked with a sign designating "van accessible."	2	
	The height of the upright signs identifying accessible parking ranges from 55.5-57 inches. 502.6	Raise the signs to be no less than 60 inches when measured from the ground to the bottom edge of the sign.	1	
	The drain pipes in the restroom are not insulated. 606.5	Insulate or cover the pipes or otherwise configure them to be protected against contact.	1	
1501 E Orange Rd. Bremer Hall Waterloo, IA 50704	There is only one van accessible space. 208.2.4	Add at least one van accessible space with the appropriate signage and adjacent aisle.	2	
510 E 12 th St. DSM, IA 50319	The height of the upright signs identifying accessible parking is 42 3/8 inches. 502.6	Raise the signs to be no less than 60 inches when measured from the ground to the bottom edge of the sign.	1	
1501 W Townline St. Creston, IA 50801	There are no parking spaces designated as van accessible. 208.2.4	Add at least one van accessible space marked with a sign designating "van accessible"	2	

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
		without taking away any of the car accessible spaces		
	The height of the upright signs identifying accessible parking is 31 inches. 502.6	Raise the signs to be no less than 60 inches when measured from the ground to the bottom edge of the sign.	1	
	There are no access aisles adjacent to the accessible parking spaces. 502.2	Access aisles should be at least 60 inches wide, extend the full length of the parking space they serve, and are marked to discourage parking in them.	2	
	The urinal in the men's restroom has a height of 24.5 inches. 605.2	Lower the height to be no more than 17 inches tall.	3	
215 N Elm Creston, IA 50801	There is only one parking space designated as accessible and there are no van accessible spaces. 208.2	Add at least one van accessible parking space.	2	Completed 11/23/2016
	The height of the upright signs identifying accessible parking is 46 inches. 502.6	Raise the signs to be no less than 60 inches when measured from the ground to the bottom edge of the sign.	1	Completed 11/23/2016
	The exterior route from the parking lot to the front entrance has a metal cover that is not flush with the edge of the concrete creating a gap.	Correct the gap.	1	Completed 11/23/2016
	There is no signage at the rear entrance directing individuals to the accessible entrance. 216.6	Add directional signage identified by the International Symbol of Accessibility to all entrances that are not accessible pointing individuals to the accessible entrance.	1	Completed 11/23/2016
	The rugs at the public entrance are not secured and slide easily. 302.2	Secure the rug to the ground.	1	Use of the heaviest rug they have and does not slide and lays flat when rolled out. Completed 11/23/2016
	The towel dispenser in the restroom has a height of 50 inches. 308.2.2	Reduce the height to be no more than 48 inches from the ground.	1	Completed 11/23/2016
	The measurement of the bottom edge of the reflecting mirror to the ground is 43 inches. 603.3	Lower the height to be no more than 40 inches from the ground when located over the lavatory and no more than 35 inches from the ground when not located over the lavatory.	1	Completed 11/23/2016
	The handles on the sink faucets are knobs.	Replace the handles so the operable parts are operable with	2	Completed 11/23/2016

Field Office Location	Barrier Description	Barrier Removal Method	Priority/Schedule	Responsible Party
	309.4	one hand and do not require tight grasping, punching, or twisting of the wrist.		
	The drain pipes in the restroom are not insulated. 606.5	Insulate or cover the pipes or otherwise configure them to be protected against contact.	1	Completed 11/23/2016
430 E Grand Ave. DSM, IA 50309	The height of the upright signs identifying accessible parking ranges from 48.5-56 inches. 502.6	Raise the signs to be no less than 60 inches when measured from the ground to the bottom edge of the sign.	1	Will be vacating space at end of lease 10/31/2017